

# THE Management COMPANY

Date:  
TO: Fax: Phone:  
From: Dorothy Edsell, Administrative Assistant Fax: (631)363-6605 Phone: (631) 363-5500  
Re:

## STRATHMORE COURT HOA - REFINANCE PROCEDURE

### QUESTIONNAIRE AND/OR H.O.A CERTIFICATIONS:

- The fee required to fill out a questionnaire and return it to you within 2 business days is \$250.00. If returned within 30 days the fee is \$150.00. Please note that the questionnaire to be filled out must be provided to us by your financial institution.

Please note that this fee is required per each questionnaire.  
Checks are to be made payable to and mailed:

The Management Company  
P.O. Box 40  
Blue Point, NY 11715  
Attn: Dorothy Edsell

Or

FedEx/ Overnight to: 90 Eatondale Avenue  
Blue Point, NY 11715  
Attn: Dorothy Edsell

- **Should you only require a Common Charge release, please submit a \$ 50.00 check or money order, payable to Strathmore Court**

### **Please note:**

**Strathmore Court homes are not Condominiums. They are fee simple Townhomes and the homeowner must insure their own dwelling by using an HO3 insurance policy.**